

## Presentation Location

- International Conference on Otology Rhinology and Laryngology will be held in Radisson Hotel Zurich Airport, Switzerland
- Meeting begins at 09:00 AM with open ceremony followed keynote presentations speaker presentations and poster presentations.
- Please arrive at the meeting room prior to the conference's start time.

## SPEAKER GUIDELINES

- Each speaker should plan a 25-minutes presentation, followed by a 5-minute question period.
- English would be the preferred language for the presentation, and with advance notice, we can arrange a translator.
- English would be the preferred language for the presentation, and with advance notice, we can arrange a translator.
- Label your presentation with First name & last name.
- Submit your presentation at least 15 days before the conference to otorhinolaryngology@mindspaceconferences.co.uk and also
- suggest you to carry your presentation in Hard disk or pen drive.
- Equipment available in meeting room digital projector, screen, laptop, slider with pointer, mike, basic sound system.

## Certification

Poster presentation size need to be in 1.2 meters high by 1.8 meters wide. All the poster presentation needs to mount on the walls 1 hour prior to the start time of poster sessions as per the final programCertificate will be provided by the end of the conference closing ceremony.